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Mr I Mackay  
Forward Planning and Implementation  
Leeds City Council  
The Leonardo Building  
2 Rossington Street  
LS2 8HD

5<sup>th</sup> April 2017

Dear Mr Mackay

**Thorp Arch Neighbourhood Development Plan 2017-2028  
Submission Draft 2017**

On behalf of the Parish Council and Neighbourhood Plan Steering Group it gives me much pleasure to formally submit our Neighbourhood Plan for inspection. The Parish council agreed to the submission of the Plan at the meeting held on the 13<sup>th</sup> March 2017 and we will seek the appointment of the independent inspector with the Council in due course.

We are therefore pleased to provide a hard copy of the following supporting documents on the disk enclosed:

- 1) Map of the Neighbourhood Area.
- 2) Thorp Arch Neighbourhood Development Plan 2017-2028 Submission Draft March 2017.
- 3) SEA screening report.
- 4) Basic Conditions Statement.
- 5) Consultation Statement.

These documents along with further relevant information on consultations, consultation events and minutes are also available to view on [www.thorparchnp.org.uk](http://www.thorparchnp.org.uk).

Both parties would like to record their appreciation for the advice and support provided by you in particular and your department to enable the Plan to reach this stage and your continued support to the further passage of the Plan through any final amendment, referendum and adoption. Should you have any queries or require further information then please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "John Richardson".

John Richardson  
Chairman Thorp Arch Parish Council  
Clerk to the Council: Tina Wormley

Email: [clerk@thorparchnp.org.uk](mailto:clerk@thorparchnp.org.uk)